Rev. 10/05

FORM # 3A

BRIDGEWATER TOWNSHIP

SOMERSET COUNTY, NEW JERSEY

Board File Name____

pplication #:			
	(Do not write above this		
APPLICAT	TION: MINOR	SUBDIVI	SION
(W	ith and without Va	riances)	
Check type of application:			
Minor Subdivision	1	Lot Line Adjus	tment (no new lots created)
1. Applicant's name			
Address			
E-mail address:	Phone # _		Fax:
2. Name and address of present	owner if other than ab	ove	
Phone #:			
3. Attorney's name			
Address			
E-mail address:	Phone # _		Fax:
4. Plan Preparer/Engineer's nam	ne	·	
Address			
License No#:			
5. Location of subdivision			
		(Street)	
(Tax map sheet #)	(Block#)		(Lot#)
6. Zone			
7. Number of proposed lots			
8. Area of entire tract		s.f.	
Signature of Applicant			
Date			

THE TOWNSHIP OF BRIDGEWATER

MINOR SUBDIVISION

CHECK LIST

Application #:		Applicant:
Block(S)		Lot(S)
Applicant	Bridgewater	
		1. Twenty four (24) copies of the application form, checklist, fee schedule with calculations, survey and Plat.
		All documents submitted must be collated into 24-sets
		(or you may select the following option)
		2. OPTION: You may choose to submit (3) full sets of
		documents for completeness review only. When the documents
		submitted comply with the submission requirements, we will notify
		you to submit the other (21) sets in order to be deemed complete.
		This option is made available to applicants in an effort to save
		resources expended on numerous plans that may need to be revised
		and resubmitted.
		3. All fees must be paid.
		Application fee: Escrow Fee:
		(Fee Schedule with calculations must be submitted, including a signed W-9)
		4. If the application involves a request for a <i>subdivision or site plan</i>
		including land development of more than 50 dwelling units or
		50,000 square feet of non-residential building space or all major
		subdivisions or site plans within 500 feet of a municipal border or
		critical natural resources like primary or secondary streams identified
		in the County Open Space Plan, that may affect neighboring
		jurisdictions, you must submit a copy of the full application packet
		including plans to Somerville Borough and Raritan Borough and
		provide proof of submission/mailing.
		5. Provide proof of submission of full application including plans to the
		local Fire Department. You may contact the Fire Official to confirm
		correct Fire Department for your Block and Lot at (908) 725-6300
		ext. 263. List name and address you submitted to: Fire Department:
		Address:
		Address.
		6. Size of Map 24" x 36" or 36"x 48"
		7. Survey of property, signed and sealed by a Licensed Surveyor

	PLAT
1	i

- 8. Submit deeds for property, including easement deeds
- 9. Signed Consent form even if the applicant is the owner

PLAT SHOULD CONTAIN THE FOLLOWING DATA:

- 10. Key Map at a scale not to exceed 1"=800' showing the proposed subdivision and (a) the Land Use, circulation, and community facility features of the Master Plan within a one-half mile radius, (b) zoning classification of the proposed subdivision and 200' area surrounding the property.
- 11. Scale not to exceed 1'' = 50'
- 12. The entire tract to be subdivided giving the accurate location and dimensions of existing and proposed streets and property lines
- Approval block for signatures of the Board Engineer, Board Chairman and Board Secretary
- 14. Location of existing buildings and other structures including paved parking areas with accurate dimensions from all existing and proposed lot lines.
- 15. Wooded areas and isolated trees: deciduous 12" dbh or greater; non-deciduous 8" dbh or greater; dogwoods 4" dbh or greater
- 16. Topography at two foot contours on the tract and within 100 feet. Every 10-foot contour interval line should be shown darker.
- 17. Owners of the tract being subdivided, all adjoining property owners and those across existing or proposed streets.
- 18. Note the last name of the owner or applicant, the Block(s) and Lot(s), municipality and County in the title Block
- Identify the tax map sheet, date of revision, block and lot numbers and zone district of above owners
- 20. Location of existing or proposed streets, easements, culverts, bridges, drainage, ditches, water courses and rights-of –way in and within 200 feet of the subdivision
- 21. Lots: original and proposed lot layout, lot dimensions, chart of all required setback lines, lot area of each lot in square feet and acreage, building height, lot coverage, floor area ratio and parking including that which is required and proposed.
- 22. Lot designations as assigned by the Tax Assessor in writing
- 23. Location of all percolation tests, consecutive results including those that failed and soil lots
- 24. Soils location on site
- 25. Calculate and show amount of area in square feet and acres, in the following slopes: 30% or more, 20-29%, 11-19%, 10% or less. Use

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	shading techniques to identify the different slope areas on the plat
	26. Density computations (126-266).
	27. Floodway and flood fringe delineation using information from Flood
	studies, NJDEP flood reports, and Soil Conservation Service Maps
	28. Utility and drainage information, showing existing and proposed
	laterals
	29. Certification from the tax collector that all taxes have been paid to
	date on the property (126-226B)
	30. Evidence of sketch plat referral to the Somerset County Planning
	Board. (126-209B)
	31. Hillside development engineering and environmental information
	where areas with slopes over 10% are being disturbed (See Part 1
	Article XXXIV)
	32. Flood plain exhibits, if applicable. (See Article XXXVIII & XXXIX)
	33. Soil erosion and sediment control plan
	34. Written description of a request for a hardship variance, Conditional
	Use or special permit.
X	
Signature of person preparing application	Date

The applicant may request that one or more of the submission requirements be waived; however, the request must be in writing and state the reason for the waiver request. If the submission waiver is honored during completeness review, the Board still has the right to request the same information during the hearing process in addition to any other information they deem necessary for proper review of the application.

NOTICE REQUIREMENTS:

The following proof of satisfying the notice requirements must be filed with the Land Use Administrator in the Planning Department a minimum of 48-hours prior to the hearing date:

- 1. Affidavit of Service.
- 2. Copy of the notice served.
- 3. Certified list of property owners within 200 feet and others served with manner of service
- 4. Certified Mail receipts stamped by the USPS
- 5. Affidavit of publication from the newspaper in which the notice was published